

# STILLWATER PUBLIC SCHOOLS

## ACCOUNTS PAYABLE FY 2024 PAY DATES

Listed below are dates for payments through Accounts Payable for Government funds. Please send your signed invoices as soon as they are received to the Administration Building to the attention of Shannon Flores. **DO NOT HOLD YOUR INVOICES UNTIL THE DEADLINE DATE.** The deadline dates are for last minute invoices.

Payment will only be made on purchase orders that have been board approved. The encumbrance register is listed on the regular board meeting agenda at the first of every month.

Any payments may be held by the CFO at any time.

### PAYMENT DATE

### DEADLINE DATE

August 1, 2023

July 25, 2023

August 15, 2023

August 8, 2023

September 1, 2023

August 25, 2023

September 15, 2023

September 8, 2023

October 2, 2023

September 22, 2023

October 16, 2023

October 9, 2023

November 1, 2023

October 24, 2023

November 16, 2023

November 9, 2023

December 1, 2023

November 16, 2023

December 19, 2023

December 12, 2023

January 12, 2024

January 4, 2024

February 1, 2024

January 24, 2024

February 15, 2024

February 8, 2024

March 1, 2024

February 22, 2024

March 15, 2024

March 7, 2024

April 1, 2024

March 25, 2024

April 15, 2024

April 9, 2024

May 1, 2024

April 24, 2024

May 15, 2024

May 8, 2024

June 3, 2024

May 23, 2024

June 17, 2024

June 7, 2024

June 30, 2024

June 21, 2024

Note that payments will be made on invoices with no issues and no 25% increase